

**Call for Participation: IJIS Digital Evidence Management and Integrity Standards Working Group (DEMIS WG) Submission Deadline: 5 PM (ET), July 18<sup>th</sup>, 2025**

This Call for Participation (CFP) is an invitation for your involvement in the IJIS Institute's Digital Evidence Management and Integrity Standards Working Group (DEMIS WG).

Working groups are constituted to provide input and recommendations to the Institute and to other organizations on specific topical areas related to a single long-term project or task. All Members are welcome to serve on any committee, and committee leadership ideally constitutes representatives from both the public and private sectors to provide a balanced perspective on the areas of interest.

Interested participants should send a copy of their resume and a letter of interest to ***Phil Dunphy at [phil.dunphy@ijis.org](mailto:phil.dunphy@ijis.org) by the close of business on Friday, July 18<sup>th</sup>, 2025.***

**Working Group Mission:** The IJIS Institute Digital Evidence Management and Integrity Standards (DEMIS) Working Group, in collaboration with other national practice associations, will focus on the development of standards for Digital Evidence Management and Integrity within the Justice and Public Safety (JPS) communities.

Digital Integrity is focused on integrated data management and business processes to ensure the security and appropriate use of the information provided by digital sources. The working group also seeks to find common mission threads across domains including but not limited to policy issues, information security requirements, process integrity concerns, etc. The working group will initially focus on the management of digital evidence and understanding profiles of digital media.

The content of the working group discussion and deliberation should focus on two things:

1. Functional and operational considerations for management and integrity of digital evidence to include privacy, forensics, chain of custody, authentication, validation, storage, preservation, and retention. Examples include the following:
  - Comparing and contrasting how digital evidence is handled versus how physical evidence is handled.
  - Ensuring process integrity so that digital evidence is handled correctly the first time, as it's collected and analyzed by law enforcement and as it enters the courts.
  - Understanding the potential impacts of exercising discretion about digital evidence. (An example may include how paring down a body worn camera video may affect future litigation activity or appeals.)
  - Identifying, or assisting in the development of standards and best practices to ensure interoperability and integrity of the collected evidence.
  - Ensuring privacy concerns are addressed: Justice agencies have the responsibility to hold the guilty accountable, but they must maintain the privacy of everyone else.
2. Forms of media that comprise digital evidence may include social media, biometrics, mobile devices, imaging, audio or any other format that might become digital evidence or is part of digital evidence.

To support the cross-domain functional and operational considerations, the Digital Evidence Management and Integrity Standards (DEMIS) working group will look to develop and/or advocate policies, processes, procedures, and technology standards and provide clear guidance for the JPS community.

By offering expertise and advice on the value of Digital Evidence Management Systems, the need for better documentation, innovative standards and technologies, this working group will continue the IJIS Institute's mission to unite industry and government to make our JPS use of digital evidence more interoperable, valuable and successful.

**Working Group Objectives:** The IJIS Institute Digital Evidence Management and Integrity Standards (DEMIS) working group can guide representation at appropriate JPS conferences and other national seminars, meetings, and training sessions to facilitate discussion, new trends, and technologies for JPS agencies. Members of the working group could also participate and represent the WG goals on other relevant national committees and advisory groups.

**Working Group Composition and Member Responsibilities:** The DEMIS WG will be composed of a chairperson, a vice-chairperson, secretary, and working group members from IJIS Institute member organizations, alliance partners, government associates, and academia. Any individual who has skills and experience that will assist the DEMIS WG in achieving its identified mission in this effort or maintains an interest in this dynamic and important subject area is welcome to join by submitting a response to the regular calls for participation issued by the working group. All our committees have monthly conference calls. To maintain membership in the committee, members are required to attend 8 of the 10 scheduled calls each year, attend a minimum of one of the two scheduled in-person meetings each year, and coordinate and produce work products which will consist of white papers, webinar sessions, conference presentations, convening roundtables and summits, and social media outreach.

**Participation Requirements and Skills Needed:** Working Group members will need to represent the JPS mission and IT professionals' unique needs in order to assess and/or modify business challenges within JPS agencies to facilitate and improve the use of Digital Evidence Management Systems and the sharing of collected information in a secure and interoperable manner. Candidates for membership on this committee must have experience and expertise in the business and technology issues affecting the JPS communities. Examples include the development and implementation of IT solutions, services, relevant technology, digital evidence, and information-sharing standards.

To respond to this CFP, please provide your resume and explanation of interest to ***phil.dunphy@ijis.org*** ***no later than Friday, July 18<sup>th</sup>, 2025.***